

**Marlow Infant School: Parents and Friends Association  
AGM**

**Thursday 14th July 2022 - 8pm at School**

**Attendees:-** Sophie Earnshaw (SE) (AGM CHAIR), Leanne Burns (LB), Mrs Reynolds (SR), Rachel Bourdillon (RB), Libz Dorsett (LD), Caroline Robinson (CR), Johanna Snell (JS), Lauren King (LK), Daphne Howarth (DH), Charlotte Thomson

**Apologies:-**

Claire Robinson, Liz Price, Vicky Merrilees, Claire Andrews, Victoria Kay-Barrero, Laura Newton, Martin Hale, Leila Choleva, Beth Hall, Nisha Kirk, Jenny, Jenny,

**WELCOME:** Sophie (CHAIR) welcomed everyone to the meeting and thanked all for their attendance. We then introduced ourselves, particularly for our new PFA attendee Charlotte.

I. **Minutes** of the last meeting were signed off.

II. **TREASURERS' REPORT:-** CR presented the Treasurer's Report.

**£9341.24** Current Account. **£3,616.32** Savings Account. To date, the PFA has raised £21,406.

The final figure will be given in September once Camp Night figure and expenses have been sorted.

CR has had a big job of sorting the past Gift Aid donations - this has enabled the PFA to reclaim £1000. For every £1 raised we get 25p back.

The PFA have **paid £17,000 to school** for resources, enrichment trips.

III. **CAMP NIGHT OVERVIEW:-** The CAMP NIGHT was a huge success and all families and children enjoyed it lots. The event has raised £2555 WITHOUT expenses being accounted for yet.

IV. **NEW CHARITY CONSTITUTION:-** DH reminded everyone that the PFA is a registered charity and the importance of having Trustees and submitting the accounts and financial statements. DH has drawn up a detailed document about the structure and charitable purpose of the PFA which can be found in the PFA Dropbox folder. DH explained that PARENTKIND has an updated model version of the Charity Constitution and this was voted in and signed off by SE, CR and JS.

V. **EVENTS:-** The events that worked well and particularly raised lots in the past academic year were; CAMP NIGHT, CIRCUS, MAY FAYRE, FAMILY BINGO, QUIZ NIGHT, WREATH MAKING, DISCO, EASTER TRAIL..... It was noted that as the CIRCUS is done every other year, that we would replace this income with events like CHRISTMAS FAYRE, or an outdoor cinema (FireFly events?), or a Barn Dance (outdoor alternative to a formal ball?)

VI. **SCHOOL WISH LIST:-** Mrs Reynolds discussed the wish list for 2022

- |   |               |
|---|---------------|
| 1) Contribution to the painting of the school - | <b>£7,000</b> |
| 2) Enrichment                                   | <b>£7,400</b> |
| a) Java (Yr1) £1,800                            |               |
| b) Year group (trips & visits) £4,500           |               |
| c) Class budgets £1,200                         |               |

3) Toilet Refurbishment contribution	<b>£7,500</b>
4) Curriculum resources - reading books to update home and guided readers to meet expectations of using a validated phonics scheme	<b>£3,000</b>
5) Archbishop of York Leadership Award	<b>£1,800</b>
6) Contribution to new laptops for teachers (school pay 10% of cost as bought by diocese)	<b>£300</b>
<b>TOTAL</b>	<b><u>£27,000</u></b>

*Separate campaign? = fundraising for solar panels*      *£16,500*

**VII. Resignation of committee:-** All current committee members stepped down from their roles.

**VIII. Representatives to remain:-** *Teacher Rep* - Mrs Reynolds, *Governor Rep* - Daphne Howarth

**IX. ELECTION OF COMMITTEE:-**

1. **CHAIR** = Rachel Bourdillon - voted LB, seconded SE
2. **VICE-CHAIR** = Libz Dorsett - voted DH, seconded JS
3. **Co-TREASURER** = Caroline Robinson - voted JS, seconded LB
4. **Co-TREASURER** = Lauren King - voted RB, seconded SE
5. **SECRETARY** = Johanna Snell - voted LB, seconded CR

Class Reps will be confirmed/decided at first PFA meeting

**X. CLOSE OF MEETING** - SE thanked all for attending

**DATE OF NEXT MEETING = THURSDAY 22nd September**